



NOTICE

Notice is hereby given of the Annual General Meeting (AGM) of the Llandudno Special Rating Area NPC that will take place on 10 December 2020 via video conferencing where the following items will be discussed:

Please email srallandudnoagm2020@gmail.com on or before 17h00 on 8 December 2020 to obtain details of the application to be used, meeting ID and password.

AGENDA

1. Registration
2. Welcome & Apologies
3. Ratification or Board decision in conjunction with the City of Cape Town to hold the AGM as an electronic meeting
4. Membership
 - 4.1 Resignations
 - 4.2 New members
5. Quorum to constitute a meeting
6. Previous AGM minutes
 - 6.1 Approval
 - 6.2 Matters arising
7. Chairman's Report
8. Feedback on operations 2019/20
9. Noting of Audited Financial Statements 2019/20
10. Budget
 - 10.1 Noting of additional surplus funds utilised in 2019/20 (approved by the Board)
 - 10.2 Approval of additional surplus funds utilisation for 2020/21
 - 10.3 Approval of surplus funds utilisation for 2021/22
 - 10.4 Approval of the budget for 2021/22
11. Approval of the implementation plan for 2021/22
12. Appointment of a registered Auditor
13. Confirmation of Company Secretary
14. Election of Board Members
15. General
16. Q & A

Llandudno Special Rating Area NPC Registration no. 2014/179104/08

11 Apostle Road, Llandudno, 7806. Tel: 0833090468

Directors: J Aufrichtig; M E Bond-Smith; W C Corbett; W Endersby; M A Greig; M A Mac Kenzie; A A McNulty; A H Pearce; E A Wilton

07/05/2019

www.llandudno.org.za sra@llandudno.org.za



17. Adjournment

Please note the following:

The present Directors of the Llandudno Special Rating Area NPC and their respective portfolios are:

Name	Current CID Portfolio
E Wilton	Chair
Adv M Greig	Legal/Environmental
M Bond-Smith	Admin/Secretarial
W Endersby	Environment/Beach/Social Development
J Aufrichtig	Projects
W Corbett	Security
M McKenzie	Communication
A McNulty	Council Liaison/Infrastructure
A Pearce	Treasurer

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by **19h00 on 16 November 2020** (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Llandudno Special Rating Area NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours (**by 19h00 on 22 November 2020**) prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Huck Endersby, Wesley Corbett and ??? will resign. They have made themselves available for re-election as directors (*delete if not applicable*).
- Forms for nomination of directors may be downloaded from the website or be requested by email. These form must be delivered to the offices of the Company no



less than 7 clear days prior **(by 19h00 on 16 November 2020)** to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

The following documentation is available at the AGM and on the Llandudno Special Rating Area NPC website Llandudno.org.za:

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2021-2022
- Budget 2021-2022
- Membership application form
- Nomination as Director form
- Proxy Form